

**MINUTES OF MEETING OF
BOARD OF ELECTRICAL APPEALS**

January 16, 2013 - 9:00 a.m.

**METROPOLITAN AREA BUILDING CONSTRUCTION DEPARTMENT
CITY HALL, 455 NORTH MAIN
1ST FLOOR BOARD ROOM**

This first meeting of the Metropolitan Area Building Construction Department (MABCD) was called to order by Tom Stolz, Director, at 9:00 am.

I. Swearing in of New Members

Board members Richard Kretchmar, Earnest Nelson and John Murrell were sworn in by Karen Bailey with Sedgwick County.

Board members Brad Ragland, Mike Kilian, Naylor and Cole Hawkins were sworn in by Janis Edwards with the City of Wichita.

II. Update regarding Kansas Open Meeting Infor

Mike Pepoon, attorney with Sedgwick County, updated the Board members about not discussing Board items anytime four or more members are together as that would constitute a meeting and would need to be published and open to the public. Mr. Pepoon gave a brief overview of the other requirements for Kansas Open Meetings.

III. MABCD liaison staff introductions

After the MABCD staff was introduced, Tom Stolz said that Elaine Hammons would be the secretary of the Board of Electrical Appeals, taking the minutes and creating the agendas, and Tom Kerschen would be the MABCD representative present.

IV. Brief Merger Update

Tom Stolz gave the Board members a brief update of the status of the merger between the City of Wichita and Sedgwick County code enforcement offices.

V. Future Role of Advisory Board

Tom Stolz explained that he foresees the main roles of the Board to be code review, here variance requests, suspension or revocation of certificates and licenses, and play in important role in the evolving of MABCD.

VI. Break-out Session

The Electrical Board members moved to the 7th Floor large conference room for the remainder of the meeting. The Board members unanimously agreed to have the future meetings on the second Tuesday of each month at 3:00 pm. They also agree that they would like to have the meeting at 1144 S Seneca.

The Board members also decided, that while all members were present, to have the elections for officers. Brad Ragland was unanimously elected Chairman and Mike Kilian was unanimously elected Vice-Chairman.

Meeting ended 10:10 am.

Tom Kerschen
Inspection Administrator Electrical/Elevator